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ROUTING AND RECORD SHEET

Subject: Executive Education in Strategic Management

From:

O/DDS&T
6E60 Hqs

STAT

21 November 1988

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To: (Officer designation)

* Date *

rec'd fwd'd init

Comments:

1. AD/FBIS

[Redacted]

23 Nov

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Mtg. w/ [Redacted]
is on for 7 Dec
from 3:00 - 4:00.

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FBIS Registry

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21 November 1988

MEMORANDUM FOR: Director of Development and Engineering
Director of Technical Service
Director of SIGINT Operations
Director of Research and Development
Director, Foreign Broadcast Information Service
Director, National Photographic Interpretation Center
Director of Special Projects

FROM:

STAT

SUBJECT: Executive Education in Strategic Management

1. Evan Hineman has requested that I develop a training program in strategic management to support the planning effort within the Directorate of Science and Technology (DS&T). Over the years, management education and training has frequently been mentioned by office directors as an important need within the DS&T. I would like your input to the design of this program.

2. I would like to meet with you for approximately one hour in early December for this purpose. At this meeting I would like to discuss:

a. Your ideas concerning what major topic areas you would like to have included in such a program. At this time the program is very tentative and your ideas will be very helpful. Generally the program will aim at supporting the strategic planning effort, but may contain some general management topics as well.

b. Your suggestions concerning the relevant participants in this program from your office.

c. Your suggestions regarding format issues (length of time, on-site or off-site, location in Washington area. etc).

3. Evan has suggested that it would be productive if both you and your deputy could be present at this meeting. Ellie will call shortly to arrange a convenient time for these discussions.

STAT

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